

**WITNESS SUBPOENA**

State of Georgia, \_\_\_\_\_ County

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You are hereby commanded, that laying all other business aside, you be and appear at the State Court before the presiding Judge in the State of Georgia, \_\_\_\_\_ County Courthouse, \_\_\_\_\_, GA to be held on \_\_\_\_\_ at \_\_\_\_\_ am/pm in the \_\_\_\_\_ room then and there to be sworn as a witness for the \_\_\_\_\_ in the case of \_\_\_\_\_ vs \_\_\_\_\_, Case Number \_\_\_\_\_.

You are required to attend from day to day and from time to time until the matter is disposed of.

HEREIN FAIL NOT, under the penalty of law by authority of the Honorable \_\_\_\_\_, Judge of said court this \_\_\_\_\_.

Any Questions Contact: \_\_\_\_\_, Clerk of State Court  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Subpoena Issued by Attorney of Record for \_\_\_\_\_

**RETURN OF SERVICE**

I served the within witness \_\_\_\_\_ with this subpoena on \_\_\_\_\_ at \_\_\_\_\_ am/pm by: \_\_\_\_\_ delivering to him/her in person, or by \_\_\_\_\_ registered or certified mail.

Served by: \_\_\_\_\_  
Name and Title

**"Pursuant to OCGA 24-13-21(c-h), this subpoena form is being provided to the attorney of record and shall be completed prior to service upon the witness. If an individual misuses a subpoena, he or she shall be subject to punishment for contempt of court and shall be punished by a fine of not more than \$300.00 or not more than 20 days imprisonment, or both. A witness may contact the Clerk of Court's office to verify this subpoena was issued for a valid case."**